



*State of Louisiana*  
DIVISION OF ADMINISTRATION

**OFFICE OF STATE UNIFORM PAYROLL**

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GOVERNOR

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COMMISSIONER OF ADMINISTRATION

June 10, 2004

**OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2004-48**

**TO:** All ISIS HR Paid Agencies

**FROM:** Jena W. Cary  
Director

**SUBJECT:** Update to Correcting Payroll Expenditures/J5 Rejects in AFS

This memorandum is being issued as an update to OSUP Memo #2001-55 regarding correcting payroll expenditures. The following reports can be used to review posting information/problems (access On-Line Help in ISIS HR for report descriptions):

ZF09 – Default/Override Cost Distribution Report  
ZF10 – Potential Errors From Cost Center Closures  
ZF14 – Potential Errors Due to Rep. Cat. Closures  
ZF23 – Gross and Related Benefits by AFS Program  
ZF26 – Position Detail by AFS Program  
ZF27 – Position Summary by AFS Program  
ZF65 – EE Payroll Expenditure Detail Report  
ZF75 – FI Payroll Postings Report  
ZF79 – Cost Center Substitution Report  
ZP22 – Payroll Projection Report  
ZP39 – Position/EE Statistical Report Summarized  
ZP116 – BR9B Report  
ZP143 – Reference Report

If you have any questions about correcting J5 transactions, please contact a member of the OSUP Benefits & Financial Administration Unit at (225):

Paula Rotolo	342-5377	Angel Vernon	342-5344
Penny Jones	342-5354	Orneatha Wright	342-5357
Angela Woods	342-5345		

JWC:PAR/kmb